

**Benton Township Board**  
Unionville Senior Center  
7616 East State Road 45 Unionville, IN 47468

**Meeting Minutes for February 12, 2025**

**Attendees:**

Michelle Bright - Benton Township Trustee

Joe Husk - Board Chair

Jake Dodds - Board Secretary

Sean McInerney - Board Member

This meeting had no public attendance.

**Meeting called to order at 6:37 pm**

**Approval of Minutes**

A motion to approve the meeting notes from January 15th, 2025 was made (McInerney) and seconded (Dodds). Motion was approved unanimously.

**Financial Report**

The board received copies and Trustee Bright read aloud for review, the Financial Reports for January 2025. (A summary of these reports is attached to this document.)

- Chair Husk had a question regarding the Generac warranty for the senior center generator warranty. This is a 7 year warranty that started on the date of installation. The initial check was returned because Generac does not accept tax exempt sales.

The board had no further questions regarding the Financial Reports. A Motion was made to approve the financial reports (McInerney) and seconded (Dodds). The motion was approved unanimously.

**Trustee's Report**

The Trustee's Report for January 2025 was read aloud by Trustee Bright. A brief summary is listed below.

**TOWNSHIP**

- Someone lost their phone and thought it was left at the Unionville Senior Center. The person was able to reach Mike Tarter and meet him at the Senior Center. The phone was not located.

- A concerned resident called that a fire hydrant had been knocked over by a plow truck in front of their home. Trustee Bright returned the call and also alerted Eastern Monroe Water Company, The Monroe County Sheriff's Department and Monroe Fire to let them know of increased risk if they had a call out that way.
- A concerned resident called complaining that the fire district had plowed their neighbors' drive, but not theirs. The resident was directed to contact Monroe Fire protection district on their business line the next business day.
- An out-of-state resident called regarding recommendations for snow removal for a disabled family member residing in Benton Township.
- The Community Foundation called about contact information for Needmore Cemetery out of Unionville. However, upon further research this cemetery is in Brown County. The caller was directed to the Jackson Township Trustee.

#### SENIOR CENTER

- No current updates regarding the Senior Center.

#### DANNY SMITH PARK

- No current updates regarding Danny Smith Park.

#### CEMETERIES

No current updates regarding township cemeteries.

#### FIRE DEPARTMENT

- No current updates regarding the fire department.

#### ADDITIONAL NOTES

- The next meeting will be held on Wednesday March 12th, 2025 at the Unionville Senior Center located at 7616 East State Road 45 Unionville, IN 47468 at 6:30pm EST.

The board had no questions regarding the Trustees' Report. A motion was made to approve the Trustees' report (McInerney) and seconded (Dodds). The motion was passed unanimously.

#### **Township Assistance Report**

The board received copies of and Trustee Bright read aloud for review, the Township Assistance Report for January 2025. (A summary of these reports is attached to this document.)

The board had no further questions regarding the Township Assistance Reports. A motion was made to approve the Township Assistance reports (McInerney) and seconded (Dodds). The motion was passed unanimously.

## **OLD BUSINESS**

There was no old business at this meeting.

## **NEW BUSINESS**

- **2024 Annual Report**

- The 2024 Annual Report was submitted to the board in advance and Trustee Bright reviewed the report with the board during the meeting.
  - Chair Husk had a question regarding the difference between standard fund and local fund numbers. Trustee Bright noted this is just the way the state board of accounts presents these numbers.

The board had no further questions regarding the 2024 Annual Report. A motion was made to approve the 2024 Annual Report (McInerney) and seconded (Dodds). The motion was passed unanimously.

## **PUBLIC COMMENT**

There was no Public Comment at this meeting.

## **ADJOURNMENT**

A motion was made to adjourn the meeting (McInerney) and seconded (Dodds). The motion was passed unanimously. The meeting was adjourned at 7:07pm

**FINANCIAL REPORT**

| <b>DECEMBER 2024</b>              | <b>2024 Budget</b> | <b>Month to date Expense</b> | <b>Year to date Expense</b> | <b>Remaining Approved Budget</b> | <b>Cash Balance</b>  | <b>Deposits</b> | <b>Local Income Tax</b> | <b>Trust Indiana</b> | <b>General Prop Tax</b> | <b>License Excise Tax</b> | <b>CVET Tax</b>    |
|-----------------------------------|--------------------|------------------------------|-----------------------------|----------------------------------|----------------------|-----------------|-------------------------|----------------------|-------------------------|---------------------------|--------------------|
| Rainy Day Fund                    | \$ -               | \$ -                         | \$ -                        | \$ -                             | 86,718.95            | \$ -            | \$ -                    | \$ 290.47            | \$ -                    | \$ -                      | \$ -               |
| Township Fund                     | \$ 80,000.00       | 8,734.39                     | 46,493.14                   | 33,506.86                        | 307,642.71           | \$ 87.87        | \$ 2,116.25             | \$ 1,169.12          | \$ -                    | \$ -                      | \$ -               |
| Welfare Admin/Direct Asst         | \$ 30,000.00       | 2,759.67                     | 8,579.25                    | 21,420.75                        | 102,507.70           | \$ -            | \$ -                    | \$ 302.27            | \$ 11,080.70            | \$ 681.16                 | \$ 792.46          |
| Recreation Fund                   | \$ 5,000.00        | 416.68                       | 4,542.16                    | 457.84                           | 12,160.80            | \$ -            | \$ -                    | \$ 21.49             | \$ 3,642.97             | \$ 223.94                 | \$ 260.54          |
| COVID Donation Fund               | N/A                | \$ -                         | \$ -                        | N/A                              | 450.22               | \$ -            | \$ -                    | \$ -                 |                         |                           |                    |
| Township Donation Fund            | N/A                | \$ -                         | \$ -                        | N/A                              | 114.84               | \$ -            | \$ -                    | \$ -                 |                         |                           |                    |
| Volunteer Fire Dept Donation Fund | N/A                | \$ -                         | \$ -                        | N/A                              | 3,378.70             | \$ -            | \$ -                    | \$ -                 |                         |                           |                    |
| <b>TOTALS</b>                     |                    |                              |                             |                                  | <b>\$ 512,973.92</b> | <b>\$ 87.87</b> | <b>\$ 2,116.25</b>      | <b>\$ 1,783.35</b>   | <b>\$ 14,723.67</b>     | <b>\$ 905.10</b>          | <b>\$ 1,053.00</b> |

| <b>JANUARY 2025</b>               | <b>2024 Budget</b> | <b>Month to date Expense</b> | <b>Year to date Expense</b> | <b>Remaining Approved Budget</b> | <b>Cash Balance</b>  | <b>Deposits</b> | <b>Local Income Tax</b> | <b>Trust Indiana</b> |
|-----------------------------------|--------------------|------------------------------|-----------------------------|----------------------------------|----------------------|-----------------|-------------------------|----------------------|
| Rainy Day Fund                    | \$ -               | \$ -                         | \$ -                        | \$ -                             | 86,995.49            | \$ -            | \$ -                    | \$ 276.54            |
| Township Fund                     | \$ 55,000.00       | 2,811.57                     | 2,811.57                    | 52,188.43                        | 307,435.43           | \$ -            | \$ 1,491.25             | \$ 1,113.04          |
| Welfare Admin/Direct Asst         | \$ 25,000.00       | 853.60                       | 853.60                      | 24,146.40                        | 101,941.87           | \$ -            | \$ -                    | \$ 287.77            |
| Recreation Fund                   | \$ 5,000.00        | 804.49                       | 804.49                      | 4,195.51                         | 11,376.78            | \$ -            | \$ -                    | \$ 20.47             |
| COVID Donation Fund               | N/A                | \$ -                         | \$ -                        | N/A                              | 450.22               | \$ -            | \$ -                    | \$ -                 |
| Township Donation Fund            | N/A                | \$ -                         | \$ -                        | N/A                              | 114.84               | \$ -            | \$ -                    | \$ -                 |
| Volunteer Fire Dept Donation Fund | N/A                | \$ -                         | \$ -                        | N/A                              | 3,378.70             | \$ -            | \$ -                    | \$ -                 |
| <b>TOTALS</b>                     |                    |                              |                             |                                  | <b>\$ 511,693.33</b> | <b>\$ -</b>     | <b>\$ 1,491.25</b>      | <b>\$ 1,697.82</b>   |

**2025 Additional Appropriations**

If Brock Cemetery work is done this year this will need to be done

**2025 Transfer to Rainy Day (10% of Jan 1 budget)**

None yet

## **January 2025 Township Assistance Report**

1/1/2025 - Met with applicants, issued a decision letter, and contacted propane vendor (situation was considered an emergency with upcoming weather) (LS/JO)

1/3/2025 - Emailed by a Fort Wayne resident inquiring about Verification of Employment. This person was referred to the Benton Township Trustee in Elkhart County, Indiana, near Goshen. (LB)

01/07/2025 - Received an online application from a resident asking for 1 to 2 months rent (MS, #1). I emailed them the supplemental documentation list and followed up via phone call. As of 02/2/2024, there has been no follow up.

01/09/2025 - A longtime resident called and said that he is needing his prescriptions from his former home in Benton Township delivered to his new apartment in Nashville, IN. (LH, #2) Michelle tried to call multiple times but there was no answer and no ability to leave voice mail.

01/23/2025 - Received an online application for assistance with electric bill (AW, #3). Followed up letting her know to check her email for additional information that is needed and offered to answer any questions. As of 02/2/2024, there has been no follow up.

01/24/2025 - Received a phone call asking for assistance with propane (FM, #4). He initially said he would pick up an application from our mailbox, but then called to say he was applying online instead. As of 02/2/2024, there has been no follow up.

01/28/2025 - Received a phone call asking for assistance with rent (PB, #5). Met with client 02/05/2025, application in process.

01/30/2025 - Received a request for assistance from FindHelp.com (SB, #6). I emailed the requestor information about township assistance and how to apply. As of 02/2/2024, there has been no follow up.