

Benton Township Board Meeting

August 10th, 2022
7616 E State Road 45, Bloomington, IN, 47468

Attendance

- Joe Husk, Chair
- Hans Kelson, Secretary
- Lynn Stevens, Board Member (Via Zoom)
- Michelle Bright, Township Trustee
- Sean McInerney

Meeting called to order at 6:33 PM

Electronic Meetings Resolution

- Indiana code permits units of local government to hold meetings with some members participating virtually, subject to a set of restrictions. Trustee Bright brought a resolution to the board which will allow us to use this capability in our meetings.
- The full text of this resolution is attached to this document.

Approval

- Motion to Approve Electronic Meetings Resolution: Kelson
Second: Husk
Approved Unanimously

Approval of Minutes

- Motion to Table July 13th Minutes: Kelson
Second: Husk
Approved Unanimously

Reports

Financial Report

- The board reviewed Trustee Bright's Financial Report. A summary of that report is attached to this document.

Approval

- Motion to Approve Financial Reports: Kelson
Second: Stevens
Approved Unanimously via Roll Call Vote

Trustee's Report

- Trustee Bright presented her Trustee's Report.

Township

- Trustee Bright is excited that Lynn Stevens has decided to finish out his term on the Benton Township Board, following his accident in January.
- Trustee Bright had a budget workshop on July 18th, and it went well, as expected.
- Local Income Tax amount estimates for 2023 were announced. Baker Tilly had projected a total of \$35,922. The estimate from the State of Indiana is \$52,431.
- The Indiana Township Association's educational conference is coming up. Board members should let Trustee Bright know if they are interested.
- As expected, the State Board of Accounts auditors have arrived in Monroe County. When it's our turn for an audit (for the years 2018-2021), we will get an introduction letter. This has not happened yet.

Senior Center

- There are no Senior Center updates at this time.

Danny Smith Park

- We have received a signed contract from Danny Smith Park regarding financial support.
- Trustee Bright was invited to Danny Smith Park to see the improvements that were made. While there, she was introduced to a patron in a wheelchair who shared her experiences around the park. Due to the age of the park, there are many aspects of the facilities which are not accessible, including the restrooms. To use the restroom, this patron either needs someone to help lift her in and out of the restroom, or drive home to use the restroom there.
- Trustee Bright and a Board Member met with Building Associates to find out what it would take to add a ramp and possibly a restroom stall at the park. They are also investigating possible grants to help with this project.

Cemeteries

- There are no Cemetery updates at this time.

Fire Department

- All the paperwork to finish out the legal description updates with the Youngs and Stevens, and transfer of Fire Department property to the Monroe Fire Protection District has been signed by me. The Youngs and the Stevens are still in process.

Approval

- Motion to Approve Trustee Report: Stevens
Second: Kelson
Approved Unanimously via Roll Call Vote

Township Assistance Report

- Mary McInerney informed Trustee Bright that there were no Township Assistance Cases handled in July. That is the report.

Approval

- Motion to Approve Township Assistance Report: Kelson
Second: Stevens
Approved Unanimously

Old Business

- There was no Old Business at this meeting.

New Business

- There was no New Business at this meeting

Public Comment

- There was no public comment at this meeting.

Adjournment

- Motion to Adjourn: Kelson
Second: Stevens
Meeting adjourned at 6:53 PM, via Roll Call Vote.

RESOLUTION 2022 - _____
RESOLUTION OF THE BENTON TOWNSHIP BOARD, MONROE COUNTY, INDIANA
Regarding ELECTRONIC MEETINGS

WHEREAS, House Enrolled Act 1437 (2021) modifies Indiana Code (generally Ind. Code 5-14 *et. seq.*) to develop a policy in which governing bodies of political subdivisions may conduct electronic meetings, and

WHEREAS, IC-36-1-2-22 defines Benton Township (Township) as a political subdivision, and

WHEREAS, IC-36-1-2-9 defines that the Benton Township Board (Board) is the legislative and fiscal body of Benton Township, and

WHEREAS, the Board wishes to establish a policy regarding ELECTRONIC MEETINGS for the Board,

NOW, THEREFORE, BE IT RESOLVED, that the Board adopts the following policy on ELECTRONIC MEETINGS

Meetings, by use of electronic means of communication of the Board may be held subject to the adherence to the following requirements:

- A. At least fifty percent (50%) of all the Board's members shall be physically in attendance at the meeting site of any meeting of the Board (subject to the exceptions in sub-paragraphs P and Q);
- B. All members attending the Board meeting, using electronic means of communication or in person, shall be considered present for the purposes of establishing a quorum;
- C. A member of the Board shall be both seen and heard in order participate in any final action taken at the meeting;
- D. The electronic means of communication of conducting such meeting shall allow all members of the Board, attending in person or by using electronic means of communication, to be seen and heard by all members of the public as well as all members of the Board;
- E. All members of the Board shall be able to simultaneously communicate with each other
- F. All members of the public shall be able to simultaneously attend and observe the meeting of the Board;
- G. All members of the public shall be able to communicate with the Board;
- H. A technical failure in an electronic means of communication that disrupts or prevents: (1) the simultaneous communication between a member of the Board who is not physically present at the meeting, or (2) a member of the public who is not present at the meeting of the Board from attending and observing the meeting; does not prevent the Board from conducting the meeting or affect the validity of an action taken by the Board at the meeting if the sum of the Board members physically present at the meeting and the Board members participating by electronic means of communication without technological failure satisfy the quorum and (if a final action is taken) the voting requirements of the Board;
- I. All memoranda (minutes) prepared for a meeting of the Board shall distinguish and state the respective name of each member who:
 - was physically present at the place the meeting was conducted,
 - participated in the meeting by using any electronic means of communication, and

- was absent from the meeting;
- J. All memoranda (minutes) prepared for a meeting of the Board shall identify the electronic means of communication by which the member of the Board participated in the meeting and that the public attended and observed the meeting;
- K. All votes of the meeting shall be taken by roll call votes;
- L. A member of the Board shall not be able to participate by using electronic means of communication in the taking of a final action on any matter relating to the following: budget adoption; reduction in personnel; a referendum; the establishment and/or increase of a fee; the establishment and/or increase of a penalty; the use of the governing body's eminent domain authority; and/or the establishment, increase, and/or renewal of a tax (subject to the exceptions in points P and Q);
- M. Presuming the ability of a member to be able to adhere to these requirements, no member of the Board may be prohibited from attending and voting in meetings by electronic means of communication. However, no member may attend more than two consecutive, and no more than fifty percent (50%) of all, meetings held each calendar year, by electronic means of communication, unless the member was not physically present at the meetings for one, or more, of the following reasons: military service; illness and/or other medical condition of the member; death of a relative; and/or an emergency involving actual or threatened injury to persons and/or property (subject to the exceptions in points P and Q);
- N. Except as otherwise exempted by Indiana Code and/or this Resolution, each member of the Board shall physically attend at least one (1) meeting per each calendar year (subject to the exceptions in points P and Q);
- O. The above requirements shall not prohibit the Board from meeting by use of electronic means of communication in executive session when in compliance with Indiana Code that govern such meetings;
- P. Any individual member of the Board, meeting the definition of an individual with a disability as described in IC-12-12-8-3.4 and/or IC-12-12-8-3.6, may meet by use of electronic means of communication at any and all meetings of the Board;
- Q. The Board may conduct any and all meetings by use of electronic means of communications if at least fifty-one percent (51%) of the members of the Board meet the requirements as described in IC-12-12-8-3.4 and/or IC-12-12-8-3.6;

Dated this _____ day of _____, 2022

AYE

NAY

ATTEST:

 Michelle Bright, Trustee

FINANCIAL REPORT

JUNE 2022	2022 Budget	Month to date Expense	Year to date Expense	Remaining Approved Budget	Cash Balance	Deposits	Local Income Tax	Trust Indiana	General Property Tax	License Excise Tax	Commercial Vehicle Tax
Rainy Day Fund	\$ 20,000.00	\$ -	\$ 19,215.00	\$ 785.00	\$ 56,672.60	\$ -	\$ -	\$ 9.55	\$ -	\$ -	\$ -
Township Fund	\$ 63,000.00	\$ 3,960.75	\$ 23,954.77	\$ 39,045.23	\$ 225,767.97	\$ 320.00	\$ 11,642.33	\$ 18.43	\$ 19,287.76	\$ 938.06	\$ 937.94
Welfare Admin/Direct Asst	\$ 20,000.00	\$ 393.88	\$ 4,250.53	\$ 15,749.47	\$ 92,335.70	\$ -	\$ -	\$ 56.99	\$ -	\$ -	\$ -
Firefighting Fund	\$ 80,794.00	\$ -	\$ 80,527.73	\$ 266.27	\$ 316.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Fire Fund	\$ 2,800.00	\$ -	\$ 2,800.00	\$ -	\$ 28.27	\$ 10.00	\$ -	\$ 0.21	\$ -	\$ -	\$ -
Recreation Fund	\$ 5,000.00	\$ 11.97	\$ 1,422.58	\$ 3,577.42	\$ 17,417.66	\$ -	\$ -	\$ 7.58	\$ 1,872.60	\$ 91.07	\$ 91.06
COVID Donation Fund	N/A	\$ -	\$ -	N/A	\$ 510.68	\$ -	\$ -	\$ -			
COVID Reimbursement Fund	N/A	N/A	N/A	N/A	\$ -	\$ -	\$ -	\$ -			
Township Donation Fund	N/A	N/A	N/A	N/A	\$ 194.33	\$ -	\$ -	\$ -			
FEMA Grant Fund	N/A	\$ -	\$ 7,261.64		\$ -	\$ -	\$ -	\$ -			
TOTALS					\$ 393,243.71	\$ 330.00	\$ 11,642.33	\$ 92.76	\$ 21,160.36	\$ 1,029.13	\$ 1,029.00

JULY 2022	2022 Budget	Month to date Expense	Year to date Expense	Remaining Approved Budget	Cash Balance	Deposits	Local Income Tax	Trust Indiana
Rainy Day Fund	\$ 20,000.00	\$ -	\$ 19,215.00	\$ 785.00	\$ 56,687.69	\$ -	\$ -	\$ 15.09
Township Fund	\$ 63,000.00	\$ 2,720.69	\$ 26,675.46	\$ 36,324.54	\$ 234,718.75	\$ -	\$ 11,642.33	\$ 29.14
Welfare Admin/Direct Asst	\$ 20,000.00	\$ 289.68	\$ 4,540.21	\$ 15,459.79	\$ 92,136.15	\$ -	\$ -	\$ 90.13
Firefighting Fund	\$ 80,794.00	\$ 30.00	\$ 80,557.73	\$ 236.27	\$ 286.50	\$ -	\$ -	\$ -
Cumulative Fire Fund	\$ 2,800.00	\$ -	\$ 2,800.00	\$ -	\$ 28.58	\$ -	\$ -	\$ 0.31
Recreation Fund	\$ 5,000.00	\$ 439.55	\$ 1,862.13	\$ 3,137.87	\$ 16,990.10	\$ -	\$ -	\$ 11.99
COVID Donation Fund	N/A	\$ -	\$ -	N/A	\$ 510.68	\$ -	\$ -	\$ -
COVID Reimbursement Fund	N/A	N/A	N/A	N/A	\$ -	\$ -	\$ -	\$ -
Township Donation Fund	N/A	N/A	N/A	N/A	\$ 194.33	\$ -	\$ -	\$ -
FEMA Grant Fund	N/A	\$ -	\$ 7,261.64		\$ -	\$ -	\$ -	\$ -
TOTALS					\$ 401,552.78	\$ -	\$ 11,642.33	\$ 146.66

