

# Benton Township Board Meeting

June 15th, 2022  
7616 E State Road 45, Bloomington, IN, 47468

## **Attendance**

- Joe Husk, Chair
- Hans Kelson, Secretary
- Michelle Bright, Township Trustee
- Sean McInerney

**Meeting called to order at 6:35 PM**

## **Approval of Minutes**

- Motion to Approve April 13th Minutes: Kelson  
Second: Husk  
Approved Unanimously

## **Reports**

### **Financial Report**

- The board reviewed Trustee Bright's Financial Report. A summary of that report is attached to this document.
- Since we did not have a meeting in May, there is an extra month included in this report.
- We received a special Local Income Tax distribution from the State. This is leftover money which should have been included last year.
- Trustee Bright noted that the YTD expense going down in some funds is perfectly normal as she shifts previously-miscategorized expenses to the correct funds.

### **Approval**

- Motion to Approve Financial Reports: Kelson  
Second: Husk  
Approved Unanimously

## **Trustee's Report**

- Trustee Bright presented her Trustee's Report.

## **SBOA Annual Meeting**

- Trustee Bright attended the State Board of Accounts Annual Meeting in Madison, Indiana on April 27th.

## **Legislative Updates**

- Trustee Bright received some legislative updates which concern Townships:
  - Township Boards are required to meet and adopt the Township's budget, even if the Board intends for the most recent budget to be continued for the next tax year.
  - The Township Trustee is required to file the Township's budget with the state. Failure to do so will be charged with a Class A Misdemeanor, and possible removal from office.
  - There is a new process for the removal of a Township Trustee.
  - There is now a Township Cumulative Parks and Recreation Fund available. We could consider this if we ever want to create a more formal, long-term relationship with Danny Smith Park.

## **Township**

- There are no general Township updates at this time.

## **Senior Center**

- There are no Senior Center updates at this time.

## **Danny Smith Park**

- Danny Smith Park has filled out the State Board of Accounts Entity Report, as required by law and requested by the Township.

## **Cemeteries**

- Trustee Bright met with descendants of several people buried in Stepp Cemetery to discuss family history and stories. She is reaching out to the Department of Folklore and Ethnomusicology at IU. They have a section devoted to Stepp Cemetery.

## **Fire Department**

- The signed Memorandum of Understanding with the Fire District was recorded by the County Recorder's office.
- Former BTVFD vehicles were signed over to the District at a cost of \$1 each.
- As of Monday the 20th, we have final deed documents to be signed by the Youngs, Lynn Stevens, and the Township.
- The sign at the Fire Station was updated to reflect the fact that it is now Monroe Fire Protection District Station 24.
- The Volunteer Corporation was dissolved as of March, 2022.
- A Chili Supper was held for the community at the Fire Station on May 7th, 2022. Special thanks to:
  - Mary and Sean McInerney
  - Station 24 Firefighters
  - Vicky Sorensen
  - Monroe Fire Department Volunteer Firefighters
  - Unionville Hotshot 4-H group

## **Approval**

- Motion to Approve Trustee Report: Kelson  
Second: Husk  
Approved Unanimously

## **Township Assistance Report**

- For personal reasons, Mary McInerney was unable to prepare her Township Assistance report for this month. We look forward to receiving it in the future.

## **Approval**

- Motion to Table Township Assistance Report: Kelson  
Second: Husk  
Approved Unanimously

## **Old Business**

- There was no Old Business at this meeting.

## **New Business**

### **Additional Appropriation to the Recreation Fund**

- At the last meeting, the Board informally agreed to provide funding to Danny Smith Park for some of their projects. This additional appropriation is to provide for that.
- A copy of the Additional Appropriation resolution is attached to this document.
- Motion to Approve Additional Appropriation to the Recreation Fund in the full amount of \$2,200: Kelson  
Second: Husk  
Approved Unanimously

### **Contract Concerning Community Parks**

- As noted above, at the April meeting, the Board informally agreed to fund two Danny Smith Park projects. Those were:
  - Fence Repair
  - Installation of a new scoreboard
- This contract formalizes that and places reporting requirements on Danny Smith Park per state law.
- A copy of the contract is attached to this document.
- Motion to Approve Contract Concerning Community Parks: Kelson  
Second: Husk  
Approved Unanimously

### **Mid-Year Budget Review**

- Trustee Bright and the Board conducted a short review of where we are in our budget for the year.
  - We have only spent 31 percent of our Township Fund for the year. This could go up due to mowing expenses and Trustee Bright's travel to the ITA conference, but looks good so far.
  - So far, Township Assistance spending has also been low. This can be unpredictable, but right now we are in a good place.
  - We have only spent 28 percent of our Recreation Fund budget. Trustee Bright does have projects she would like to do in the Senior Center, but those may not happen.
  - Chairman Husk brought up our generators, which predate Trustee Bright's involvement with the Township. Board Member Kelson asked when and how they were getting inspected. The Fire District should be doing this, but did not have a key. This is being remedied.

## **Public Comment**

- There was no public comment at this meeting.

## **Adjournment**

- Motion to Adjourn: Kelson  
Second: Husk  
Meeting adjourned at 7:01 PM.

**FINANCIAL REPORT**

<b>MARCH 2022</b>	<b>2022 Budget</b>	<b>Month to date Expense</b>	<b>Year to date Expense</b>	<b>Remaining Approved Budget</b>	<b>Cash Balance</b>	<b>Deposits</b>	<b>Local Income Tax</b>	<b>Trust Indiana</b>
Rainy Day Fund	\$ 20,000.00	\$ 1,850.00	\$ 18,655.00	\$ 1,345.00	\$ 57,213.20	\$ -	\$ -	\$ 2.79
Township Fund	\$ 63,000.00	\$ 3,456.98	\$ 12,362.44	\$ 50,637.56	\$ 166,546.41	\$ -	\$ 11,642.33	\$ 5.32
Welfare Admin/Direct Asst	\$ 20,000.00	\$ 683.22	\$ 1,494.76	\$ 18,505.24	\$ 94,975.63	\$ -	\$ -	\$ 16.40
Firefighting Fund	\$ 80,794.00	\$ 8,193.26	\$ 78,425.42	\$ 2,368.58	\$ 2,418.81	\$ 50.00	\$ -	\$ -
Cumulative Fire Fund	\$ 2,800.00	\$ -	\$ 2,800.00	\$ -	\$ 17.96	\$ -	\$ -	\$ 0.03
Recreation Fund	\$ 5,000.00	\$ 204.24	\$ 982.78	\$ 4,017.22	\$ 15,787.31	\$ -	\$ -	\$ 2.18
COVID Donation Fund	N/A	\$ -	\$ -	N/A	\$ 510.68	\$ -	\$ -	\$ -
COVID Reimbursement Fund	N/A	N/A	N/A	N/A	\$ -	\$ -	\$ -	\$ -
Township Donation Fund	N/A	N/A	N/A	N/A	\$ 194.33	\$ -	\$ -	\$ -
FEMA Grant Fund	N/A	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>					<b>\$ 337,664.33</b>	<b>\$ 50.00</b>	<b>\$ 11,642.33</b>	<b>\$ 26.72</b>

<b>APRIL 2022</b>	<b>2022 Budget</b>	<b>Month to date Expense</b>	<b>Year to date Expense</b>	<b>Remaining Approved Budget</b>	<b>Cash Balance</b>	<b>Deposits</b>	<b>Local Income Tax</b>	<b>Trust Indiana</b>
Rainy Day Fund	\$ 20,000.00	\$ -	\$ 18,655.00	\$ 1,345.00	\$ 57,213.20	\$ -	\$ -	\$ 3.63
Township Fund	\$ 63,000.00	\$ 3,834.28	\$ 16,196.72	\$ 46,803.28	\$ 174,354.46	\$ -	\$ 11,642.33	\$ 7.00
Welfare Admin/Direct Asst	\$ 20,000.00	\$ 2,009.30	\$ 3,504.06	\$ 16,495.94	\$ 92,966.33	\$ -	\$ -	\$ 21.72
Firefighting Fund	\$ 80,794.00	\$ 2,340.27	\$ 80,765.69	\$ 28.31	\$ 78.54	\$ -	\$ -	\$ -
Cumulative Fire Fund	\$ 2,800.00	\$ -	\$ 2,800.00	\$ -	\$ 17.96	\$ -	\$ -	\$ 0.05
Recreation Fund	\$ 5,000.00	\$ 338.39	\$ 1,321.17	\$ 3,678.83	\$ 15,448.92	\$ -	\$ -	\$ 2.92
COVID Donation Fund	N/A	\$ -	\$ -	N/A	\$ 510.68	\$ -	\$ -	\$ -
COVID Reimbursement Fund	N/A	N/A	N/A	N/A	\$ -	\$ -	\$ -	\$ -
Township Donation Fund	N/A	N/A	N/A	N/A	\$ 194.33	\$ -	\$ -	\$ -
FEMA Grant Fund	N/A	\$ 7,261.64	N/A	\$ (7,261.64)	\$ -	\$ 7,261.64	\$ -	\$ -
<b>TOTALS</b>					<b>\$ 340,784.42</b>	<b>\$ -</b>	<b>\$ 11,642.33</b>	<b>\$ 35.32</b>

<b>MAY 2022</b>	<b>2022 Budget</b>	<b>Month to date Expense</b>	<b>Year to date Expense</b>	<b>Remaining Approved Budget</b>	<b>Cash Balance</b>	<b>Deposits</b>	<b>Local Income Tax</b>	<b>Trust Indiana</b>
Rainy Day Fund	\$ 20,000.00	\$ 560.00	\$ 19,215.00	\$ 785.00	\$ 56,656.83	\$ -	\$ -	\$ 6.22
Township Fund	\$ 63,000.00	\$ 3,836.28	\$ 19,994.02	\$ 43,005.98	\$ 196,572.19	\$ 14.70	\$ 25,993.33	\$ 12.01
Welfare Admin/Direct Asst	\$ 20,000.00	\$ 443.82	\$ 3,856.65	\$ 16,143.35	\$ 92,635.46	\$ -	\$ -	\$ 37.13
Firefighting Fund	\$ 80,794.00	\$ -	\$ 80,547.73	\$ 246.27	\$ 296.50	\$ -	\$ -	\$ -
Cumulative Fire Fund	\$ 2,800.00	\$ -	\$ 2,800.00	\$ -	\$ 18.01	\$ -	\$ -	\$ 0.05
Recreation Fund	\$ 5,000.00	\$ 89.44	\$ 1,410.61	\$ 3,589.39	\$ 15,362.40	\$ -	\$ -	\$ 4.92
COVID Donation Fund	N/A	\$ -	\$ -	N/A	\$ 510.68	\$ -	\$ -	\$ -
COVID Reimbursement Fund	N/A	N/A	N/A	N/A	\$ -	\$ -	\$ -	\$ -
Township Donation Fund	N/A	N/A	N/A	N/A	\$ 194.33	\$ -	\$ -	\$ -
FEMA Grant Fund	N/A	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>					<b>\$ 362,246.40</b>	<b>\$ 14.70</b>	<b>\$ 25,993.33</b>	<b>\$ 60.33</b>

**ADDITIONAL APPROPRIATION RESOLUTION**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was originally appropriated in the annual budget; now, therefore:

Sec. 1. Be it resolved by the Benton Township Board of Monroe County that for the expenses of the taxing unit, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to laws governing the same:

1312 Recreation	AMOUNT OF INCREASE REQUESTED:	AMOUNT OF APPROVED BY FISCAL BODY:
Major Budget Classification:		
10000 Personal Services		_____
20000 Supplies		_____
30000 Other Services & Charges		_____
40000 Capital Outlays	\$2,200.00	_____
TOTAL for Fund:	\$2,200.00	_____

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2022\_\_

AYE

NAY

\_\_\_\_\_  
Joe Husk, Chair

\_\_\_\_\_  
Joe Husk, Chair

\_\_\_\_\_  
Hans Kelson, Secretary

\_\_\_\_\_  
Hans Kelson, Secretary

\_\_\_\_\_  
Lynn Stevens, Member

\_\_\_\_\_  
Lynn Stevens, Member

Attest: \_\_\_\_\_  
Michelle Bright, Trustee



**CONTRACT CONCERNING COMMUNITY PARKS**

WHEREAS, Benton Township, Monroe County, Indiana has determined that a community park is beneficial to the citizens of Benton Township; and

WHEREAS, the Danny Smith Memorial Park Corporation is a corporation which provides public recreational greenspace and playground facilities to the residents of Benton Township; and

WHEREAS, no other governmental entity specifically provides support for public recreational greenspace and playground facilities of Benton Township; and

WHEREAS, IC 36-6-4-8 authorizes contracts with corporations for provision of community services in such circumstances;

THEREFORE, Benton Township and Danny Smith Memorial Park Corporation hereby agree as follows:

1. As of May 27, 2022, Danny Smith Memorial Park Corporation has essential infrastructure requirements that will not be able to be met using currently available funds. These needs are critical to the overall operation and safety for both the seasonal youth sport participants but in general for year-round visitors to the park, which includes but is not limited to:
  - a. Fence repair
  - b. Scoreboard installation
2. Benton Township will provide funding for these expenses prior to December 31, 2022, not to exceed \$2,200 to be distributed at the time of or after procurement or services rendered.
3. All equipment and associated repairs/maintenance will be considered the property of Danny Smith Memorial Park and will be insured and maintained as such.
4. Danny Smith Memorial Park will post a sign acknowledging Benton Township's support of the park.
5. On or before March 30, 2023, Danny Smith Memorial Park Corporation will provide Benton Township with a report with its yearly operations and services to including, wherever possible, statistical information about Benton Township youth. Those reports will become public records when received by Benton Township. In addition, Danny Smith Memorial Park Corporation will submit the E-1 report to the Indiana State Board of Accounts.

All of which is agreed this 15<sup>th</sup> day of June 2022, and with the consent of the Benton Township Board.

---

Michelle Bright

---

Sara Farmer

2022 Danny Smith Park Contract

Benton Township Trustee

President, Danny Smith Memorial Park

(Board vote continues on page 2)

(Danny Smith Resolution is continued from page 1)

AYE

NAY

\_\_\_\_\_  
Joe Husk, Chair

\_\_\_\_\_  
Joe Husk, Chair

\_\_\_\_\_  
Hans Kelson, Secretary

\_\_\_\_\_  
Hans Kelson, Secretary

\_\_\_\_\_  
Lynn Stevens, Member

\_\_\_\_\_  
Lynn Stevens, Member